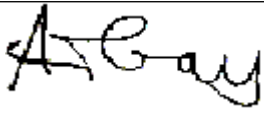


Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	Alan Gay
SUBJECT ⁱⁱ :	Intelligent Council
DECISION DETAILS ⁱⁱⁱ :	<p>In April 2015, a paper was taken to CLT reviewing the progress made in strengthening the council's approach to intelligence across the council and how intelligence functions can be best arranged in the future to ensure a professional service that contributes to efficiencies the council is trying to achieve.</p> <p>A key challenge in organising the intelligence function has been balancing the opportunities for integration, with the need to ensure Directorate's priorities are catered for. As a result, in April 2015, CLT have endorsed an amended approach to the initiative that was originally agreed by CLT in April 2014. The new approach will maintain professional leadership in a single team leader.</p> <p>To achieve this a matrix team approach will be established, with staff and budgets returning to original directorates and efficiencies included for the service allocated to Directorates.</p> <p>It is envisaged that the matrix team will meet regularly with its primary focus on the core work programme, with clear roles, accountabilities and contributions agreed.</p> <p>This approach will aim to capitalise on the closer working relationships built over the last 18 months by maintaining leadership in a single team leader and the agreement of core activity and responsibilities. It will be built around a common work programme to co-ordinate activity, providing common agreed outputs and a single point of access for key data and intelligence.</p> <p>Arrangements have been made to return appropriate staff (and associated budgets) to their home Directorates from 1st July 2015. In terms of allocating the savings, the April BCDT agreed a formula based on allocation via a flat rate (£30k per Directorate) and relative size of intelligence function in Directorates as per the original BBM mapping exercise.</p>

TYPE OF DECISION:	<input checked="" type="checkbox"/> Council function (not subject to call-in) <input type="checkbox"/> Executive decision (Key) Is the decision eligible for call-in? ^{iv} <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Executive decision (Significant Operational ^{vi} – not subject to call-in) <input type="checkbox"/> Executive decision (Administrative ^{vii} – not subject to publication or call-in)																											
NOTICE ^{viii} / CALL-IN (KEY DECISIONS ONLY):	Date the decision was published in the List of Forthcoming Key Decisions: If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:- If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-																											
AFFECTED WARDS:	None																											
DETAILS OF CONSULTATION UNDERTAKEN:	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">Executive Member</td> <td style="width: 20%;">Date consulted:</td> <td style="width: 50%;">Interest disclosed?^{ix}</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> Yes (Date of dispensation:)</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> No</td> </tr> <tr> <td>Ward Councillor</td> <td>Date consulted:</td> <td>Interest disclosed?</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> Yes (Date of dispensation:)</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> No</td> </tr> <tr> <td>Others^x (please specify:)</td> <td>Date consulted:</td> <td>Interest disclosed?</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> Yes (Date of dispensation:)</td> </tr> <tr> <td></td> <td></td> <td><input type="checkbox"/> No</td> </tr> </table>	Executive Member	Date consulted:	Interest disclosed? ^{ix}			<input type="checkbox"/> Yes (Date of dispensation:)			<input type="checkbox"/> No	Ward Councillor	Date consulted:	Interest disclosed?			<input type="checkbox"/> Yes (Date of dispensation:)			<input type="checkbox"/> No	Others ^x (please specify:)	Date consulted:	Interest disclosed?			<input type="checkbox"/> Yes (Date of dispensation:)			<input type="checkbox"/> No
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		<input type="checkbox"/> No																										
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)																											
CAPITAL INJECTION APPROVAL	<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%;">Capital Scheme Number: XXXXX / XXX / XXX</td> </tr> <tr> <td style="text-align: right;">(Name:)</td> <td></td> </tr> <tr> <td style="text-align: right;">(Title:)</td> <td>Date:</td> </tr> </table>		Capital Scheme Number: XXXXX / XXX / XXX	(Name:)		(Title:)	Date:																					
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(Name:)																												
(Title:)	Date:																											
IMPLEMENTATION (KEY DECISIONS)	Officer accountable for implementation																											

ONLY)	Timescales for implementation ^{xi}	
CONTACT PERSON:	Simon Foy	Telephone number ^{xii} : 07891 271801
DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 (Alan Gay)	Date: 19/06/2015

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.

^{viii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected Members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xiii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.